

RUNNING A SAMPLE SWIMMINGLY MEET



1 GET READY

- You'll need at least 3 devices:
 - 1 Scorekeeper (iPad - required)
 - 1 Starter (required - iOS device)
 - 1 Timer (required - iOS or Android device)
 - 1 Stroke & Turn Judge (optional - iOS device)
- Make sure all devices have the Swimmingly App installed and updated.
- All devices must have WiFi, Bluetooth, and/or cell service turned on.
- On each device, open the Swimmingly App.

2 PREP THE IPAD

On the iPad (Scorekeeper):

- Open the Swimmingly App and select Scorekeeper.
- Confirm Location Services and Local Network are both green (enabled). Tap any red ones to allow access.
- Enter your Pool Deck Nickname, then tap Ready to Huddle, then click Next.
- Tap Login as Guest → choose Sample Meet → confirm the teams → select 6 lanes and Short Course Yards (SCY) → tap Start Huddle.
- The iPad will display a dynamic (moving) QR code.

3 THE HUDDLE

On the other devices (Starter & Timer):

- Open the app and select a role (Timer, Starter, and/or Stroke & Turn).
- Reminder: You MUST have at least 1 starter and 1 timer.
- Confirm permissions are green.
- Enter your nickname, tap Ready to Huddle. You'll see a camera appear.
- Hover and hold the device over the iPad's QR code to scan it. Avoid any glares.
- Once all devices have scanned the QR code, tap Start the Meet on the iPad.

4 RUN THE MEET

On the Starter device: Tap anywhere on the screen to start the race.

- You'll hear the starting sound.
- On the Timer device: The clock will start automatically once the Starter begins the race.
- On the Timer device: Tap anywhere to stop the clock when the swimmer finishes.
 - Choose a lane (first time only).
 - Enter Swimmer ID 100 → select Russell Grove. Select Save & Continue.
- On the Starter device: Tap the event number at the top to change the event or tap anywhere on the screen to "Reset for Next Heat"

5 PLAY AROUND

- Play around and get familiar with the Swimmingly App. You can't break anything!
- Run more events and heats
- Practice each volunteer role
- Accidental Start? Tap anywhere on the starter device → select Recall Heat.
- No Swimmer ID? On the timer device, choose No Swimmer ID for that team. The Scorekeeper can fix it later.
- Need to Connect another device? Tap the QR code in the top left on the iPad to huddle.